

APPENDIX 3A – QROPS

Provider Details: Please give details of the QROPs provider:

Firm Name: ("the Client")	
Address:	Post Code:
Reference or account number:	
Investor Signature(s):	

I/We the Investor(s) confirm that the information provided in the Application Form is an accurate record of my/our investment requirements. Please pass this form to your QROPs provider, who must sign as our client.

Correspondence Instructions: Please indicate where you would like your correspondence to be sent:

Valuation Reports	To you / the QROPs provider / your adviser
Annual Reports	To you / the QROPs provider / your adviser
Month end at which annual reports are to be prepared:	

Authorisation: We, for and on behalf of the Client, hereby appoint R.C. Brown Investment Management PLC (RCBIM) to manage the portfolio in accordance with the terms of this Agreement. We understand that, by signing this Application Form, this will constitute an agreement between us incorporating the information contained in the Application Form and the Terms of Business. We confirm that we have read and understood the Investment Proposal and the Terms of Business. We confirm that the information contained in this Application Form and in the Investment Proposal is correct and we undertake to notify RCBIM promptly of any changes to the information. We agree that representatives of RCBIM may call upon us accordingly.

To be signed by the QROPs provider as our client:

Name:	Signature	Position	Date
1.			
2.			
3.			

- At least two authorised signatories must sign on behalf of the QROPs provider as our client;
- Instructions in respect of the portfolio must be given to us in writing and be signed in accordance with the authorities specified in writing to us;
- Please attach a list of Authorised Signatories;
- Please make cheques payable to RC Brown Client Money Account;
- The effective date of this Agreement will be notified to you as part of the initial valuation.

All correspondence to Head Office

Head Office:

1 The Square, Temple Quay, Bristol BS1 6DG

tel: 0117 925 6073

South East Office:

The Officers' Mess, Coldstream Road, Caterham CR3 5QX

tel: 01883 283 105

fax: 0117 925 3790 **email:** enquiries@rcbim.co.uk **www.rcbim.co.uk**